

**MWENGE CATHOLIC UNIVERSITY
(MWECAU)**



**ALMANAC FOR THE ACADEMIC YEAR 2024/2025
SEPTEMBER 2024-OCTOBER 2025**

MONTH	DAY AND DATE	EVENT/ACTIVITY
SEPTEMBER 2024	Sunday, 1 st	ARRIVAL of External Examiners
	Monday, 2 nd -Wednesday, 4 th	EXTERNAL MODERATION of Examinations 2023/2024
	Tuesday, 3 rd	ADMISSIONS COMMITTEE Meeting
	Friday, 6 th	25th MWECAU SENATE Meeting
	Monday, 9 th	26th MWECAU PLANNING AND FINANCE COMMITTEE Meeting
		ANNUAL LEAVE for academic staff COMMENCES
	Friday, 20 th	26th MWECAU COUNCIL Meeting
	27 th September	End of uploading Examination Results into the NACTVET Database SUBMISSION of Examination Results for Academic Year 2023/2024 to NACTVET for Verification.
OCTOBER 2024	Friday, 4 th	ADMISSIONS Committee Meeting
	Sunday, 6 th	ANNUAL LEAVE for Academic Staff ENDS
	Monday, 7 th	Opening of 2024/2025 academic year for Non-degree programmes Registration of Non-degree programmes students into NACTVET system begins
	Monday, 7 th -Friday, 11 th	SUPPLEMENTARY/SPECIAL Examinations for Undergraduate Programmes 2023/2024
	Monday, 7 th -Saturday, 12 th	Reporting, Registration & Orientation of NTA levels 4 and 5 for the academic year 2024/2025
	Monday, 14 th	1st SEMESTER for Non-Degree Programmes BEGINS
	Monday, 14 th -Saturday, 19 th	Reporting, Registration & Orientation for Undergraduate/Postgraduate Programmes 2024/2025

	Tuesday, 15 th	DPRIC Committees Meeting
	Friday, 18 th	1st GENERAL STAFF Meeting 2024/2025
	Monday, 21 st	EUCCHARISTIC CELEBRATION to inaugurate the New Academic Year 2024/2025 1st SEMESTER for Undergraduate/Postgraduate Programmes 2024/2025 BEGINS
	Friday, 25 th	LIBRARY Committee Meeting
	Thursday, 31 st	GRADUATION Committee Meetings COMMENCE
NOVEMBER 2024	Wednesday, 6 th	ORIENTATION for Postgraduate Teaching Staff
	Thursday, 7 th	Quality Assurance Committee Meeting
	Thursday 7 th -Friday, 8 th	UNIVERSITIES BOARD OF TRUSTEES MEETING 5th MWECAU INTERNATIONAL CONFERENCE
	Saturday, 23 rd	17th MWECAU Graduation
	Monday, 25 th -Friday, 29 th	CONTINUOUS ASSESSMENT TEST I for Non-Degree Programmes
	Saturday, 30 th	REGISTRATION of Non-Degree Programmes students into NACTVET system ENDS
DECEMBER, 2024	Monday, 2 nd - Friday, 13 th	CONTINUOUS ASSESSMENT TEST I for Undergraduate Programmes
	Friday, 6 th	TENDER Committee Meeting
	Monday, 9 th	LIBRARY Committee Meeting
	Thursday, 12 th	QUALITY ASSURANCE Committee Meeting with MWECAUSO
	Friday, 13 th	4th MWECAU STUDENTS' SOCIAL WELFARE Committee Meeting
	Thursday, 19 th	ADMISSIONS Committee Meeting
	Friday, 20 th	IMPLEMENTATION OF STRATEGIC PLAN Committee Meeting
	Monday 23 rd -Sunday 29 th	CHRISTMAS BREAK
Tuesday, 31 st	DEADLINE for the submission of the 2024/2025 academic year enrolment data to TCU.	
<i>NEW YEAR 2025</i>		
JANUARY 2025	Wednesday, 2 nd -Friday, 10 th	CONTINUOUS ASSESSMENT TEST II for Non-Degree Programmes
	Monday, 6 th	TP Committee Meeting
	Monday, 13 th -Friday, 17 th	CONTINUOUS ASSESSMENT TEST II for Undergraduate Programmes
	Wednesday, 15 th	QUALITY ASSURANCE Committee Meeting
	Friday, 17 th	6th MWECAU APPOINTMENTS AND HUMAN RESOURCES MANAGEMENT Committee Meeting

	Monday, 27 th	FIRST SEMESTER University Examinations for Non-Degree Programmes BEGINS
		MARKING of the First Semester University Examinations for Non-Degree Programmes BEGINS
FEBRUARY 2025	Wednesday, 5 th	3rd MWECAU AUDIT AND RISK MANAGEMENT COMMITTEE Meeting
	Saturday, 8 th	1st SEMESTER University Examinations for Non-Degree Programmes ENDS
	Monday, 10 th	MARKING Continues, Compilation of Marks and Moderation of Examination Results
		FPT for Non-Degree Programmes BEGINS
	Monday, 10 th -Saturday, 15 th	STUDY WEEK for Undergraduate and Postgraduate Programmes
	Tuesday, 11 th	Departmental Committee Meetings
	Wednesday, 12 th	Directorate Meetings
		Examination Orientation for Academic Staff
	Thursday, 13 th -Friday, 14 th	Examination Orientation for Undergraduate Students
	Friday, 14 th	DEADLINE for submission of First Semester moderated COURSEWORK for undergraduate programmes
		DEANS & DIRECTORS Committee Meeting
	Saturday, 15 th	RELEASE of First Semester University Examinations Results for Non-Degree programmes
	Monday 17 th	1st SEMESTER University Examinations for Undergraduate & Postgraduate Programmes BEGIN
	Monday, 17 th -Saturday, 22 nd	MARKING of the 1 st Semester University Examinations Week 1
Monday, 22 nd -Friday, 28 th	MARKING continues Week 2	
Friday, 28 th	1st SEMESTER University Examinations for Undergraduate & Postgraduate Programmes END	
MARCH 2025	Monday, 3 rd -Saturday, 8 th	MARKING continues Week 3
	Monday, 3 rd	Teaching Practice/Field Practical Training for Undergraduate Programmes COMMENCES
	Monday, 10 th	DEPARTMENTAL Committee Meetings
	Wednesday, 12 th	FACULTY Board Meetings
	Friday, 14 th	DEANS & DIRECTORS Committee Meeting
		FPT for Non-Degree Programmes ENDS
	Monday, 17 th	INTERNAL BUDGET (Finance Implementation) Committee Meeting
		2nd SEMESTER for Non-Degree Programmes BEGINS
	Monday, 17 th -Saturday, 22 nd	1st Semester SUPPLEMENTARY/SPECIAL Examinations for Non-Degree Programmes
	Tuesday, 18 th	Library Committee Meeting
	Wednesday, 19 th	Quality Assurance Committee Meeting
Friday, 21 st	26th MWECAU SENATE Meeting	

	Monday, 24 th -Friday, 28 th	UPLOADING and SUBMISSION of Non-Degree Programmes Examination Results into NACTVET System
	Friday, 28 th	27th MWECAU PLANNING AND FINANCE COMMITTEE Meeting
APRIL 2025	Friday, 4 th	Teaching Practice/Field Practical Training for Undergraduate Programmes ENDS
	Monday, 7 th	2nd SEMESTER for Undergraduate/Postgraduate Programmes BEGINS
	Friday, 11 th	27th MWECAU COUNCIL Meeting
	Monday, 14 th -Monday, 21 st	EASTER BREAK
	Tuesday, 22 nd	Classes RESUME
	Friday, 25 th	GENERAL STAFF Meeting
MAY 2025	Monday, 5 th -Friday, 9 th	CONTINUOUS ASSESSMENT TEST I for Non-Degree Programmes
	Monday, 19 th -Friday, 30 th	CONTINUOUS ASSESSMENT TEST I for Undergraduate/Postgraduate Programmes
	Friday, 30 th	LIBRARY COMMITTEE Meeting
JUNE 2025	Friday, 6 th	5th MWECAU STUDENTS' SOCIAL WELFARE Committee Meeting
	Thursday, 12 th	MWECAU Tender Committee Meeting
	Monday, 9 th -Friday, 20 th	CONTINUOUS ASSESSMENT TEST II for Non-Degree Programmes
	Friday, 20 th	Implementation of Strategic Plan Committee
	Thursday, 26 th	4th AUDIT AND RISK MANAGEMENT Committee Meeting
JULY 2025	Tuesday, 1 st -Friday, 11 th	CONTINUOUS ASSESSMENT TEST II for Undergraduate/Postgraduate Programmes
	Wednesday, 2 nd	Quality Assurance Committee Meeting
	Friday, 4 th	END of teaching for Non-Degree Programmes DEADLINE for SUBMISSION of Moderated Coursework for Non-Degree Programmes
	Monday, 7 th	2nd SEMESTER University Examinations for Non-Degree Programmes BEGIN MARKING of the University Examinations for Non-Degree Programmes BEGIN
	Friday, 18 th	2nd SEMESTER University Examinations for Non-Degree Programmes END MODERATION of Non-Degree 2 nd Semester Examination Results
	Monday, 21 st	Departmental Board Meeting
	Wednesday, 23 rd	Faculty Board Meeting
	Friday, 25 th	DEANS and DIRECTORS Committee Meeting
		Internal Budget (Finance Implementation) Committee

	Saturday, 26 th	RELEASE of 2 nd Semester Examination Results for Non-Degree Programmes
	Monday, 28 th	STUDY WEEK BEGINS
		SUPPLEMENTARY/SPECIAL Examinations for Non-Degree Programmes
AUGUST 2025	Saturday, 2 nd	STUDY WEEK ENDS
	Monday, 4 th	2nd SEMESTER University Examinations for Undergraduate/ Postgraduate Programmes BEGIN
		PANEL MARKING of 2 nd Semester University Examinations for Undergraduate/ Postgraduate Programmes BEGIN
	Monday, 4 th -Friday, 8 th	UPLOADING and SUBMISSION of Non-Degree Programmes Examinations Results to NACTVET
	Monday, 11 th - Friday, 22 nd	PANEL Marking Continues
	Monday, 25 th	DPRIC Committees Meeting DEPARTMENTAL BOARD Meetings
	Wednesday, 27 th Friday, 29 th	FACULTY BOARD Meetings DEANS & DIRECTORS Committee Meeting
SEPTEMBER 2025	Friday, 5 th	27th MWECAU SENATE Meeting
	Monday, 8 th	ANNUAL LEAVE for Academic Staff BEGINS
	Friday, 12 th	7th MWECAU APPOINTMENTS and HUMAN RESOURCES MANAGEMENT Committee Meeting
	Monday, 15 th	28th MWECAU PLANNING & FINANCE Committee Meeting
	Friday, 26 th	28th MWECAU COUNCIL Meeting
OCTOBER 2024	Saturday, 4 th	ANNUAL LEAVE for Academic Staff ENDS
	Monday, 6 th -Friday, 10 th	SUPPLEMENTARY/SPECIAL Examinations for 2024/2025